

Overview & Scrutiny

Scrutiny Panel Scrutiny Commission

Rolling Work Programme June 2019 – April 2020

All meetings take place at 7.00 pm in Hackney Town Hall unless stated otherwise on the agenda. This rolling work programme report is updated and published on the agenda for each meeting of the Commission.

Dates	Proposed Item	Directorate and officer contact	Comment and Action
Mon 18th Jul 2019 Papers deadline: Mon 8 th July	Quarterly Finance Update	Finance and Corporate Resources Directorate Group Director Finance and Corporate Resources Ian Williams	Finance update to cover: 1. Update on council budget 2. Update on the Council's preparations for the new budget and revenue streams available to councils.
	Overview and Scrutiny Commission's Work Programme for 2019/20	Chief Executive's Directorate Overview and Scrutiny Team Tracey Anderson	Discussion and review of the Overview and Scrutiny function work programme for 2019/20. Update from each scrutiny commission Chair on their work programme for 2019/20.
	Scrutiny Panel Work Programme 2019/20	Chief Executive's Directorate Overview and Scrutiny Tracey Anderson	Discuss and agree the Scrutiny Panel work Programme for 2019/20

Dates	Proposed Item	Directorate and officer contact	Comment and Action
	Review of the Statutory Guidance for Overview and Scrutiny in Local Government	Chief Executive's Directorate Overview and Scrutiny Team Tracey Anderson	Discussion about the statutory guidance issued to overview and scrutiny in local government by the Ministry of Housing, Communities and Local Government (MHCLG) following the Communities and Local Government Select Committee's inquiry into overview and scrutiny and a commitment by Government in early 2018.
Mon 7 Oct 2019 Papers deadline: Wed 25 th Sept	Update on Overview and Scrutiny Communications Support	Chief Executive's Directorate Director Communication, Culture and Engagement Polly Cziok,	Update on the offer from the Division to Scrutiny, including details on the enhancements made in relation the communication support since implementation in municipal year 2018/19.
	Annual report on Complaints and Members Enquires	Chief Executive's Directorate Business Analysis and Complaints Team Bruce Devile	Annual report of the Council's Complaints and Members Enquires for 2017/18.
	Scrutiny Panel Work Programme 2019/20	Chief Executive's Directorate Overview and Scrutiny Tracey Anderson	Review of the Scrutiny Panel work Programme for 2019/20
	Sustainable Procurement Strategy	Finance and Corporate Resources Directorate	Discussion to cover 1. The new sustainable procurement strategy 2. Delivery of the manifesto commitment in relation to the review of contracted services for in sourcing vs out sourcing.

Dates	Proposed Item	Directorate and officer contact	Comment and Action
			<ul style="list-style-type: none"> 3. The criteria used to assess if a contract should come back in house or continue as a contracted service. 4. The council's approach to enable local businesses (SMEs in Hackney) to access procurement opportunities with the Council.
<p>Mon 3rd February 2020</p> <p>Papers deadline: Wed 22nd Jan</p>	<p>Quarterly Finance Update</p>	<p>Finance and Resources Directorate Ian Williams</p>	<p>Finance Update</p> <ul style="list-style-type: none"> 1. Update on local government finance. 2. Update about the impact of universal credit
	<p>Cabinet Question Time Mayor Philip Glanville</p>	<p>Chief Executive's Directorate Mayor's Office Ben Bradley / Tessa Mitchell</p>	<p>CQT session with the Mayor.</p> <ul style="list-style-type: none"> 1. Devolution and Policy – Mayor's Ask of New Government to Support Local Government 2. Brexit – Council's preparation for exit from the European Union 3. Climate change – The council's response to climate change emergency and how it will be monitored 4. Organisational Development – Council's work since the harassment and bully claims.
	<p>Update on Overview and Scrutiny and Communications</p>	<p>Chief Executive's Directorate Director Communication, Culture and Engagement Polly Cziok,</p>	<ul style="list-style-type: none"> 1. How scrutiny councillors can use the different communications channels more effectively 2. The communication strategy or system in place for non-executive councillors? 3. How to make their work accessible to the public through different communication channels 4. The barriers and challenges that need to be

Dates	Proposed Item	Directorate and officer contact	Comment and Action
			overcome to enable scrutiny chairs to communicate more flexibly with the public?
	Single Equalities Scheme	Chief Executive's Directorate Strategy, Policy and Economic Development Head of Policy and Strategic Delivery Sonia Khan	Update on the Council's Single Equalities Scheme
	Scrutiny Panel Work Programme 2019/20	Chief Executive's Directorate Overview and Scrutiny Tracey Anderson	Review of the Scrutiny Panel work Programme for 2019/20
Wed 13 May 2020 Papers deadline: Fri 1 May	Quarterly Finance Update	Finance and Corporate Resources Directorate Group Director Finance and Corporate Resources Ian Williams	Finance Update Update on financial implications of new Waste Strategy.
	Chief Executive Question Time	Chief Executive's Directorate Chief Executive Tim Shields	Question time session with the Chief Executive

Dates	Proposed Item	Directorate and officer contact	Comment and Action
	Update on the Advice Services Review	Chief Executive's Directorate Strategy, Policy and Economic Development Head of Policy and Strategic Delivery Sonia Khan	Update following the implementation of the advice services review.
	Scrutiny Panel Work Programme 2019/20	Chief Executive's Directorate Overview and Scrutiny Tracey Anderson	Review of the Scrutiny Panel work Programme for 2019/20
	Poverty Strategy	Chief Executive's Directorate Strategy, Policy and Economic Development Head of Policy and Strategic Delivery Sonia Khan	Update on the poverty strategy.
	Information about how the learning from complaints is cascaded and used by service areas	TBC - All Group Directors	A briefing from each Group Director to explain how they use and cascade the learning from complaints to make improvements to services.

