

Scrutiny Panel 16 th July 2018 Minutes of the previous meeting	Item No 5
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OUTLINE

Please find attached the draft minutes for the Scrutiny Panel meeting held on 7th February 2018.

Matters arising

Action 1 - Overall Financial Position (OFP) and the Capital Programme reports to be included in all the Scrutiny Panel agendas.

This is attached under item 6 in the agenda.

Action 2 - The Group Director of Finance and Resources to provide statistics on:

- a) **The number of times the Council has instructed bailiffs since the housing benefits and welfare reform were introduced.**
- b) **Information on the strategies developed for the collection of Council tax and rents e.g. aligning pay dates to help residents budget their expenditure better and any noticeable trends.**

The update reports are attached on pages 17-22 of the agenda.

ACTION

The Scrutiny Panel is requested to agree the minutes and note the actions update and matters arising.