

Overview & Scrutiny

Scrutiny Panel Scrutiny Commission

Rolling Work Programme June 2018 – April 2019

All meetings take place at 7.00 pm in Hackney Town Hall unless stated otherwise on the agenda. This rolling work programme report is updated and published on the agenda for each meeting of the Commission.

Dates	Proposed Item	Directorate and officer contact	Comment and Action
Mon 16th Jul 2018 Papers deadline: Wed 4 th July	Quarterly Finance Update	Finance and Corporate Resources Directorate Ian Williams	Finance update to cover: <ol style="list-style-type: none"> 1. A forward look at the outlook for local government finance with the main variables and headlines as well as risks? 2. Information about how well placed the Council is to adjust to the new business rates regime?
	Overview and Scrutiny Work Programme Review	Chief Executive's Directorate Overview and Scrutiny Team Tracey Anderson	Discussion and review of the Overview and Scrutiny function work programme for 2018/19. Update from each scrutiny commission Chair on their work programme for 2018/19.
	Scrutiny Panel Work Programme 2018/19	Chief Executive's Directorate Overview and Scrutiny Tracey Anderson	Discuss and agree the Scrutiny Panel work Programme for 2018/19

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	Overview and Scrutiny Resources	Chief Executive's Directorate Overview and Scrutiny Team Tracey Anderson	Discussion about Overview and Scrutiny Team Resources
Tue 9 Oct 2018 Papers deadline: Wed 27 th Sept	Quarterly Finance Update	Finance and Corporate Resources Directorate Ian Williams	Finance update to cover: <ul style="list-style-type: none"> •
	Cabinet Question Time Mayor Glanville	Chief Executive's Directorate Mayor's Office Ben Bradley / Tessa Mitchell	CQT session covering: <ul style="list-style-type: none"> •
	Annual report on Complaints and Members Enquires	Chief Executive's Directorate Business Analysis and Complaints Team Bruce Devile	Annual report of the Council's Complaints and Members Enquires for 2016/17.
	The Council's approach to consultation	Chief Executive's Directorate	Presentation to cover <ol style="list-style-type: none"> 1. How the council consults and when is there a legal obligation for a formal consultation? 2. What is the average response rate for consultations, who responds and what are the equality issues? 3. What is the cost for consultations and what

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			<p>tools do we use?</p> <ol style="list-style-type: none"> 4. How does the E-panel fit in? How does it influence decisions and how transparent is it? 5. Please provide examples of recent big consultations that has gone well and ones that haven't. Please can you advise why for each example? 6. How does Scrutiny and ward forums fit into the picture? 7. How does the Council's consultation process marry up with public expectations and can we close the gap? Will we ever be able to?
<p>Mon 21st Jan 2019</p> <p>Papers deadline: Wed 9th Jan</p>	<p>Quarterly Finance Update</p>	<p>Finance and Corporate Resources Directorate Ian Williams</p>	<p>Finance Update to cover:</p> <ul style="list-style-type: none"> •
	<p>Chief Executive Question Time</p>	<p>Chief Executive's Office Tim Shields / John Robinson</p>	<p>TBC</p>

Dates	Proposed Item	Directorate and officer contact	Comment and Action
Mon 1st Apr 2019 Papers deadline: Wed 20 th Mar	Quarterly Finance Update	Finance and Corporate Resources Directorate Ian Williams	Finance Update to cover: <ul style="list-style-type: none"> •

Standard work items not scheduled in the work programme

- Mayor Question Time – second session

Suggested Work Programme Items

Suggestion	Suggestion from	Description of item
The council's approach to consultation Officer advised report can be provided for October meeting date	SP Chair	<ol style="list-style-type: none"> 1. How the council consults and when is there a legal obligation for a formal consultation? 2. What is the average response rate for consultations, who responds and what are the equality issues? 3. What is the cost for consultations and what tools do we use? 4. How does the E-

		<p>panel fit in? How does it influence decisions and how transparent is it?</p> <p>5. Please provide examples of recent big consultations that has gone well and ones that haven't. Please can you advise why for each example?</p> <p>6. How does Scrutiny and ward forums fit into the picture?</p> <p>7. How does the Council's consultation process marry up with public expectations and can we close the gap? Will we ever be able to?</p>
ICT and Digital - local labour / different ways of working.	Group Director Finance and Corporate Resources	<i>Understanding how utilising digital solutions can improve outcomes.</i>
Sustainable procurement policy - Council is developing	Group Director Finance and Corporate Resources and	<i>The Council is launching a new Sustainable Procurement</i>

	SP Chair	<i>Strategy after Summer for consultation and a major aspect of this will be the approaches to insource vs outsource. It is an area that needs proper consideration and understanding and one that members will have a clear interest in.</i>
How the council carries out reviews of contracted services.	Cabinet Member Finance and Housing Needs Cllr Rennison	Delivering the manifesto commitment to review contracted services as these come up with a view to bringing these in house where possible.