

Report to Hackney Health and Wellbeing Board

Item No:		Date:	6th Sept 2017
Subject:	2018 Pharmaceutical Needs Assessment		
Report From:	Alexander Miller, Public Health Intelligence Team Leader		
Summary:	<p>Completion of a Pharmaceutical Needs Assessment (PNA) is a statutory duty for Health and Wellbeing Boards to undertake at least every 3 years. Data contained within the assessment will be used to plan pharmaceutical services in the borough to best meet local health needs.</p> <p>The production of the 2018 PNA for Hackney has commenced.</p> <p>The following recommendations agreed by the Chair on 2nd August 2017:</p> <ul style="list-style-type: none"> • To note that the process to produce a revised Pharmaceutical Needs Assessment (PNA) by April 1st 2018 has commenced • To receive the Terms of Reference for the 'City and Hackney PNA Steering Group' • To receive an update on progress and the project plan timelines from the 'City and Hackney PNA Steering Group' on the production of the 2018 Hackney PNA • To formally delegate the sign-off of the draft and final PNAs to the Director of Public Health 		
Recommendations:	For information only		
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Introduction

1.1 The Pharmaceutical Needs Assessment is a report of the present needs for pharmaceutical services. It is used to identify any gaps in current services or improvements that could be made in future pharmaceutical service provision. To prepare the report, data is gathered from pharmacy contractors, pharmacy users and other residents and from a range of sources (commissioners, planners and others). The report also includes a range of maps that are produced from data collected as part of the PNA process.

1.2 The PNA Steering Group held its first meeting on 12th July 2017. At this meeting a Terms of Reference (Appendix A) for the group and Project Plan (Appendix B) for the PNA were agreed.

1.3 The steering group are presently collecting information from service providers, commissioners, and Hackney public on current pharmaceutical service provision.

1.4 An external expert resource, Soar Beyond Limited, has been commissioned to support the preparation of the draft PNA 2018 report. Soar Beyond have extensive

expertise in producing PNAs, having produced 8 in 2015 (6 in London), and have been commissioned to support 11 to date in 2017/18 (9 in London).

Key Considerations and Sustainability

- 2.1 'Pharmaceutical Needs Assessments' or 'PNAs' are a special assessment of pharmaceutical services provision in an area. The PNA includes information on current pharmaceutical service provision, information on health and other needs, and an assessment on whether current provision meets current or future needs of the area. It is a mandatory exercise. The Health and Social Care Act 2012 transferred responsibility for developing and updating PNAs to Health and Wellbeing Boards (HWBs). The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the legislative basis for developing and updating PNAs.
- 2.2 Surveys will be undertaken with the public, commissioners in Hackney, and community pharmacy contractors in the borough, to seek opinion on current pharmaceutical services provided in Hackney. These surveys will be carried out and completed over the coming month.
- 2.3 The draft PNA 2018 is currently being provided by the external consultants, Soar Beyond Ltd, commissioned by LB Hackney to support the production of the PNA. The draft assessment will be considered by the Steering Group at a meeting on 30th November 2017.
- 2.4. Upon approval of a draft PNA by the Steering Group, the assessment will be made available for a 60-day consultation between the 11th December 2017 to 9th February 2018.
- 2.5 The results of consultation will be considered by the Steering Group at its meeting in March 2018, and a final PNA produced for publication
- 2.6 The final PNA must be published no later than 31st March 2018
- 2.7 It is proposed that the approval to publish the final PNA is delegated to the Director of Public Health for LB Hackney, and the final assessment provided for information to the Health and Wellbeing Board in April 2018

Financial Considerations

- 3.1 Funding for the production of the Pharmaceutical Needs Assessment for 2018 has already been allocated by the London Borough of Hackney.

Legal Considerations

NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the statutory requirements for Health and Wellbeing Boards Hackney to produce a PNA for the local area by 1 April 2018. Failure to produce a PNA by this date will lead to legal challenge.

5 Equality Impact Assessment

- 5.1 An Equality Impact Assessment will be produced and maintained by the provider, Soar Beyond.

Appendix A Terms of Reference

City and Hackney 2018 PNAs Steering Group – Terms of Reference

Purpose

Ensure the development of 2018 City and Hackney's Pharmaceutical Needs Assessments (PNAs) so that City and Hackney Health and Wellbeing Boards meet their statutory responsibility for publishing their PNAs in line with The National Health Service England (Pharmaceutical Services and Local Pharmaceutical Services) regulations.

Objectives

- To oversee the development of the pharmaceutical needs assessments in accordance with, and ensure both the City and Hackney PNAs comply with, with the NHS Pharmaceutical Services and Local Pharmaceutical Services Regulations 2013.
- Ensure the PNAs take into account the local demography within City and Hackney boroughs and ascertain whether there is sufficient choice and accessibility (e.g. physical access, language etc.) with regard to obtaining pharmaceutical services.
- Promote integration of the PNA with other strategies and plans including the Joint Strategic Needs Assessment, the Joint Health & Wellbeing Strategy, the CCGs' Commissioning Strategy Plans and other relevant strategies
- Ensure the consultation on the PNA meets the requirements of Regulation 8 of the 2013 Regulations. In particular, ensure that both patients and the public are involved in the development of the PNA.
- Ensure all appropriate stakeholders in both City and Hackney boroughs are aware, engaged and involved in the development of the PNAs.
- Present the PNAs first and final draft to the Health and Wellbeing Boards.
- Publish the PNAs on the Councils' websites by April 2018.
- Develop a community pharmacy vision that is integrated across health and social care spectrum, ensuring direct link to the Health & Wellbeing vision for the boroughs
- Horizon scan for future policy direction and identify system decision makers to transform the vision into a reality for City and Hackney residents
- Ensure the vision paper has adequate and appropriate patient and public involvement along with the wider community pharmacies operating in City and Hackney

Governance

- The Health and Social Care Act 2012 transferred the statutory responsibility for PNAs from NHS Primary Care Trusts (PCTs) to Health and Wellbeing Boards (HWB), from 1 April 2013, with a requirement to publish a revised assessment at least every 3 years
- This Steering Group has been established to oversee the production of the 2018 PNAs for both the City of London Corporation and the London Borough of Hackney, reporting progresses and presenting the final reports to each HWBs on or before their March 2018 meetings.
- The Health and Wellbeing Boards will be informed of progress towards the production of the PNAs and relevant milestones through the HWBs Programme Manager's quarterly updates.
- If a statement or decision from the Health and Wellbeing Board is needed in relation to the production of the draft PNA, the Chair of the Steering Group is welcome to draft a formal report for consideration.
- The steering group will report directly to the Directors of Public Health and is accountable to the City of London Corporation and the London Borough of Hackney Health and Wellbeing Boards.

Frequency of meetings

Meetings will be arranged at key stages of the project plan. The Steering Group will meet in late 2017/early 2018 to sign off the 2018 PNAs for submission to the Health and Wellbeing Boards.

Responsibilities

- Provide a clear and concise PNA process
- Review and validate information and data on population, demographics, pharmaceutical provision, and health needs
- To consult with the bodies stated in Regulation 8 of The NHS Regulations 2013:
 - Any Local Pharmaceutical Committee for its area
 - Any Local Medical Committee for its area
 - Any persons on the pharmaceutical lists and any dispensing doctors list for its area
 - Any LPS chemist in its area
 - Any Local HealthWatch organisation for its area
 - Any NHS trust or NHS foundation trust in its area
 - The NHSCB
 - Any neighbouring HWB
- Ensure that due process is followed
- Report to each Health & Wellbeing Board on both a Draft and Final PNA.
- Publish a Final PNA for each HWB by end 1 April 2018.

Membership:

Delegate	Job title	Organisation
Ian Mullan (Chair)	Associate Director	Soar Beyond Ltd
Anjna Sharma	Associate Director	Soar Beyond Ltd
Rozalia Enti	Head of Medicines Management	City and Hackney CCG
Alexander (Sandy) Miller	Public Health Intelligence Team Leader	LB Hackney
Hitesh Patel	Chief Executive	City and Hackney LPC
Dr Fiona Sanders	Chair	City and Hackney LMC
Tara Piasetski	Senior Public Health Intelligence	LB Hackney
Gurvinder Sidhu	Strategic Comms Advisor	LB Hackney
Jayne Taylor	Consultant in Public Health	LB Hackney
Sarah Thomas	Health and Wellbeing Lead	City of London Corporation
Lynn Strother	Manager	Healthwatch City of London
Jon Williams	Director	Healthwatch Hackney

Soar Beyond are not to be a core member, although the meeting will be chaired by Soar Beyond. Each core member has one vote. The Director of Public Health (or Public Health representative) of London Borough of Hackney will have the casting vote, if required. Core members may provide a deputy to meetings in their absence. The Steering Group shall be quorate with five core Members in attendance, one of which must be an LPC member. Non-attending members are unable to cast a vote – that vote may otherwise sway the casting decision. To be included in decision-making, members' (or their nominated deputies) attendance is essential.

In attendance at meetings will be representatives of Soar Beyond Ltd who have been commissioned by London Boroughs of City and Hackney to support the development of the PNAs. Other additional members may be co-opted if required

