

<b>Enforcement Budget Scrutiny Task Group</b> <b>2<sup>nd</sup> November 2015</b> <b>Item 5: Minutes of the Previous Meeting</b>	Item No <b>5</b>
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### Outline

Attached is a draft set of minutes from the meeting of the 9<sup>th</sup> September 2015, and further details relating to matters arising.

### Action

Requests for further information were made at the previous meeting. Responses available are outlined below.

### Matters Arising

Item 6:

**Action:** Clarification requested regarding what is in scope.

**Response:** Additional reports have been attached at the end of the minutes.

**Action:** Officers to provide information outlining the context and proposals with costings and potential income generation, together with associated savings.

**Response:** Reports on agenda

**Action:** Items in agenda Programme Board to circulate reports

**Response:** Circulated to Members

**Action:** meeting with Chair and Members

**Response:** Meeting taken place

**Action:** mapping of customer insight information

**Response:** part of phase 2 of the cross-cutting review programme.

**Action:** officers to provide information on the 2 projects

**Response:** details sent to Members

**The Commission is asked to:**

- Agree the accuracy of the minutes
- Note the Matters Arising